

Nebraska Board of Geologists
Board Meeting Minutes
July 10, 2019

215 Centennial Mall South, 5th Floor Large Conference Room, Lincoln, NE

CALL TO ORDER

The meeting was held at 215 Centennial Mall South, Lincoln, Nebraska. Chairperson Maher called the meeting to order at 1:00pm and noted the location of the Open Meetings Act. Notice of the meeting was published in the Lincoln Journal Star on June 26, 2019, and on the Board's website in accordance with the Open Meetings Act.

Member Roll Call: Andrew Grimm, Douglas Hallum, Charles Joyce, Martha Link, Harmon Maher, Ralph Martin, David Svingen

Staff Present: Jean Lais, Administrative Assistant (AA); Sandra Weaver, Business Manager (BM)

PUBLIC COMMENT/APPOINTMENTS

No members of the public were present.

A CONSENT AGENDA

April 10, 2019, Meeting Minutes

Action

Motion by Link, second by Svingen to approve the Consent Agenda as presented. Voting Yes: Martin, Svingen, Grimm, Hallum, Link, Maher; Voting No: None; Abstained: Joyce

B REPORTS

ASBOG - None

Office/Staff

AA Lais informed the member that the Board of Engineers and Architects (NBEA) has abandoned the database conversion project at its May 2019 meeting. Testing still had not began at that time and the NBEA did not want to spend any further funds on the project. Executive Director (ED) Wilbeck was able to get the IT Intern position re-classified to a senior IT classification and the position has been filled. He is currently learning the system and has been tasked with finding solutions to several on going issues.

It is ED Wilbeck's intention to either update the current system or research to see if there is another system that can be used that would have the support of the OCIO.

C OLD BUSINESS

A copy of the approved rules and regulations was provided. The revisions were approved by the Governor on June 26, 2019, and went into effect on July 1, 2019.

D NEW BUSINESS

ASBOG Meetings – November 5-November 9, 2019 – Minneapolis MN

AA Lais was approved to attend the Administrator's Workshop (November 5) and the Annual Meeting (November 6-7). Link and Martin was approved to attend the Annual Meeting. Hallum and Martin was approved to attend the COE Workshop (November 7-9)

Action

Motion by Link, second by Joyce to approve Lais to attend the Administrator's Workshop and the Annual Meeting, Link and Martin to attend the Annual Meeting, and Hallum and Martin to attend the COE Workshop. Voting Yes: Martin, Svingen, Grimm, Hallum, Joyce, Link, Maher; Voting No: None

Selection of Voting Delegate to ASBOG Annual Meeting – November 6, 2019

Link was selected as the voting delegate to the ASBOG Annual Meeting. Martin will serve as the alternate.

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Motion by Joyce, second by Svingen to appoint Link as the voting delegate to the 2019 ASBOG Annual Meeting and Martin to serve as the alternate. Voting Yes: Martin, Svingen, Grimm, Hallum, Joyce, Link, Maher; Voting No: None

Policy Revisions/Deletions

A copy of the current approved board policies was provided.

G-P99.02 Transcript Policy Deletion

This policy become obsolete with the addition of Rule 1.11 which went in effect on July 1, 2019.

Action

Motion by Martin, second by Link to delete policy G-P99.02 Transcript Policy. Voting Yes: Martin, Svingen, Grimm, Hallum, Joyce, Link, Maher; Voting No: None

G-P04.01 Member Requirements & Job Description Policy Deletion

The requirements for qualifying as a board member are outlined in Section §§ 81-3521 and 81-3522 of the Geologist Regulation Act. The duties are not set and can differ from year to year based on the priorities of the Board. In addition, the Governor determines the selection of board members. The Board does not interview or select the member.

Action

Motion by Link, second by Joyce to delete policy G-P04.01 Member Requirements & Job Description. Voting Yes: Martin, Svingen, Grimm, Hallum, Joyce, Link, Maher; Voting No: None

G-P08.02 Travel Policy Revision

Comments from a single item audit performed by State Accounting were provided with regards to tips. AA Lais provided revisions to the travel policy based on these comments and others to update the policy to align with State policy as well as clarify reporting requirements. Joyce requested additional time to review. Tabled until the October meeting. No action.

E COMPLIANCE - None

F APPLICATIONS

Copies of the Core Course Equivalency Chart and Rationale were provided for review.

Certificates of Authorization – Administratively Approved

Approved: GSI Engineering LLC, KS – CAG0096; Ayres Engineering Inc, WI – CAG0097; Earthsource Consulting Inc, NE – CAG0098; Tetra Tech Inc, MO – CAG0099; American Environmental Consulting LLC, MN – CAG0100; Pinnacle Engineering Inc, MN – CAG0101; GeoEngineers Inc, WA – CAG0102; Environmental Works Inc, MO – CAG0103

Licensure from Other Jurisdictions Applications

Approved: Bronson K Gerken, NE

FG Exam Applications

Approved: Melina G Feitl, NE; Matthew A Graesch, IA; Nathan R Rossman, NE; Katarina N Savatic, NE

PG Exam Applications

Approved: Broc R Burmeister, NE; Adam D Neumann, NE; Brooke E Nicholson, NE

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Action

Motion by Hallum, second by Link to approve the application as reviewed and discussed. Voting Yes: Martin, Svingen, Grimm, Hallum, Joyce, Link, Maher; Voting No: None

BM Weaver entered the meeting at 1:25pm.

G FINANCIAL MATTERS

Financial Reports

Budget Status Report – April, May, June 2019

MTD General Ledger Detail Report – April, May, June 2019

Fund Summary Report – April, May, June 2019

FY 2018-19 Financial Profile – April, May, June 2019

BM Weaver reported that as of the end of the 2018-19 fiscal year (June 30th) 87% of the appropriated expenses were used. 92% of the anticipated revenue was received. The Cash Fund is at \$71,565 which is approximately \$4,435 less than the same time last year. The current level is just above the desired amount (2 times the annual budget) per Board policy G-P08.01.

Administrative Service Contract with the Board of Engineers and Architects was higher than originally budgeted, BM Weaver recommended preparing a budget deficit request for the difference to avoid having to pull the funds from another area. The request will be presented at the October meeting for approval prior to submission.

Action

Motion by Hallum, second by Martin to approve the Financial Reports as presented and discussed. Voting Yes: Martin, Svingen, Grimm, Hallum, Joyce, Link, Maher; Voting No: None

BM Weaver left the meeting at 1:35pm.

H GENERAL INFORMATION

A schedule of upcoming meetings and events was provided for review. The next meeting is scheduled for October 9, 2019, at 215 Centennial Mall South, beginning at 1:00pm.

A roster of the Board members was provided.

Licensing and Certification Trends

Individuals and organizations authorized to practice in Nebraska as of July 3, 2019:

Professional Geologists: 307

Certificates of Authorizations: 66

Temporary Permits: 0

Other information

The website dashboard reports showed the following number of total visits:

April: 193

May: 131

June: 143

An email announcing the effective date of the Rules and Regulations (Title 171 of the NAC) was sent out on July 1, 2019. Analytics as of July 2nd from Mailchimp show the following for licensees:

Total Opens: 144 Open Rate: 47.5%

Total Clicks: 5 Click Rate: 1.7%

For organizations:

Total Opens: 26 Open Rate: 44.8%

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Total Clicks: 4 Click Rate: 6.9%

A copy of the approved Board Policies as of July 3, 2019, was provided for review.

ADJOURNMENT – Motion by Joyce, second by Martin to adjourn the meeting at 1:39pm.

The next Board of Geologists meeting is currently scheduled for October 9, 2019, at 1:00pm at 215 Centennial Mall South, Lincoln, Nebraska, fifth floor, small conference room.

Jan D. Mahl

10/9/2019

Board Member

Date