

Nebraska Board of Geologists

Board Meeting Minutes

October 11, 2018

215 Centennial Mall South, 5th Floor Large Conference Room, Lincoln, NE

CALL TO ORDER

The meeting was held at 215 Centennial Mall South, Lincoln, Nebraska. Chairperson Joyce called the meeting to order at 1:00pm and noted the location of the Open Meetings Act. Notice of the meeting was published in the Lincoln Journal Star on September 27, 2018, and on the Board's website in accordance with the Open Meetings Act.

Member Roll Call: Andrew Grimm, Douglas Hallum, Charles Joyce, Martha Link, Marmon Maher, Ralph Martin, David Svingen

Staff Present: Jean Lais, Administrative Assistant (AA); Sandra Weaver, Business Manager (BM)

PUBLIC COMMENT/APPOINTMENTS

No members of the public were present.

A CONSENT AGENDA

July 12, 2018, Meeting Minutes

August 30, 2018, Meeting Minutes

Certificates of Authorization

Approved: Geosyntec Consultants Inc, FL – CAG0088

Action

Motion by Maher, second by Link to approve the Consent Agend as presented. Voting Yes: Svingen, Grimm, Hallum, Link, Maher, Martin, Joyce; Voting No: None

B REPORTS

Officers Report – *None*

Office/Staff

AA Lais brought the members up to date on the database conversion.

The revised retention scheduled has been submitted for review and approval.

C OLD BUSINESS

Rules and Regulations

AA Lais updated the members on the public hearing process for the proposed rules revisions. Due to a miscalculation in dates, the proposed submittal was not delivered to the Governor's Public Research Office and Secretary of State in time for a hearing today. The hearing has been rescheduled for January 17, 2019, before the regular board meeting.

D NEW BUSINESS

ASBOG Annual Meeting, Administrator's Workshop and Fall COE Workshop, October 30 – November 3, 2018

NEBOG Annual Report to ASBOG

A copy of the report as submitted to ASBOG was provided for review.

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2017 Annual Meeting Minutes

A draft of the meeting minutes was provided for review. The members authorized Svingen to vote to approve the meeting minutes.

Action

Motion by Hallum, second by Link to authorize Svingen to vote to approve the 2017 ASBOG Annual Meeting minutes. Voting Yes: Svingen, Grimm, Hallum, Link, Maher, Martin, Joyce; Voting No: None

Charter-Bylaws Revisions

ASBOG is proposing the combination of the Charter and Bylaws into one document. An annotated copy of the revision was provided for review. A copy of the current Charter and Bylaws were provided at the July board meeting for the members to review. The members authorized Svingen to vote in favor of the proposed revisions.

Action

Motion by Maher, second by Martin to authorize Svingen to vote in favor of the proposed Charter-Bylaws revisions. Voting Yes: Svingen, Grimm, Hallum, Link, Maher, Martin, Joyce; Voting No: None

2019/2020 Proposed Budgets

Copies of the amended 2019 and proposed 2020 annual budgets were provided for review. The members authorized Svingen to vote in favor of the amended and proposed budgets.

Action

Motion by Link, second by Hallum to authorize Svingen to vote in favor of the amended 2019 and proposed 2020 annual budgets. Voting Yes: Svingen, Grimm, Hallum, Link, Maher, Martin, Joyce; Voting No: None

2019 Slate of Officers

The proposed slate of officers for 2019 are:

- William Ernst (WA) – President
- Brenda Halminik (WI) – President Elect
- Jason Paton (AR) – Treasurer
- David Svingen (NE) – Secretary
- Erick Weiland (AZ) – Past President

The members authorized Svingen to vote in favor of the proposed 2019 slate of officers.

Action

Motion by Hallum, second by Maher to authorize Svingen to vote in favor of the proposed 2019 Slate of Officers. Voting Yes: Svingen, Grimm, Hallum, Link, Maher, Martin, Joyce; Voting No: None

Strategic Plan

A copy of the current plan was provided. No updates have taken place since the last meeting. No action.

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Draft Application Revisions

Copies of draft application revisions were provided. The main revision includes adding disclosure questions to the PG Exam, Temporary Permit, and the renewal applications. Other revisions included revising the application instructions to be clearer and formatting changes to be consistent across all the applications.

The revisions to the renewals forms will not take place until after this year's renewal period is over as this will involve a change to the online system as well.

Action

Motion by Svingen, second by Martin to approve the application revisions as presented and discussed. Voting Yes: Svingen, Grimm, Hallum, Link, Maher, Martin, Joyce; Voting No: None

E COMPLIANCE - None

F APPLICATIONS

Copies of the Core Course Equivalency Chart and Rationale were provided for review.

Licensure by Reciprocity Applications

Approved: Austin David Hargadine, KS

FG Exam Applications

Approved: Stuart Martin Anderson, NE; Emily Madeliene Campbell, NE; Daniel Patrick Dunham, NE; Travis Anthony Herman, NE; Shane Joseph Jungman, NE

Action

Motion by Martin, second by Svingen to approve the applications as reviewed and discussed.

Voting Yes: Svingen, Grimm, Hallum, Link, Maher, Martin, Joyce; Voting No: None

BM Weaver entered the meeting at 1:20pm.

G FINANCIAL MATTERS

Financial Reports

Budget Status Report – July, August, September 2018

MTD General Ledger Detail Report – July, August, September 2018

Fund Summary Report – July, August, September 2018

FY 2018-19 Financial Profile – July, August, September 2018

BM Weaver reported that with approximately 25% of the fiscal year elapsed, expenses are at 27.78%. Revenue is at 5.51% as renewals are just started coming in. A more accurate account of revenue will be available at the January meeting once the majority of the renewals have been received. The Cash Fund was at \$66,790 at the end of September which is almost \$2,600 lower than last year. Staff will continue to monitor and advise the members if a fee adjustment is warranted.

Svingen questioned how staff audits organizations as to whether or not they require a certificate of authorization. There is currently no process in place to do this. Discussion was held as how to notify all current licensee regarding the requirement and insure that all organizations have a certificate if applicable. With the ability to use MailChimp, an email could be sent to all licensees outlining the requirement and request a response as whether or not their organization currently holds a certificate.

AA Lais informed the members as to the process the Board of Engineers and Architects currently use

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during the license application process. The members requested AA Lais to come up with a proposal for contacting current licensees and a process to be used during the licence application process.

Action

Motion by Martin, second by Link to approve the Financial Reports as presented and discussed.

Voting Yes: Svingen, Grimm, Hallum, Link, Maher, Martin, Joyce; Voting No: None

BM Weaver left the meeting at 1:46pm.

H GENERAL INFORMATION

A schedule of upcoming meetings and events was provided for review. The next meeting will be held on January 17, 2019, in conjunction with the Public Rulemaking Hearing, at 215 Centennial Mall South, Fifth Floor, at 1:00pm.

It was noted that Martin and Grimm's terms expire in February 2019. They requested AA Lais to send them information on seeking reappointment. Grimm was not sure whether he would like to be reappointed and will let AA Lais so the Governor's office could be alerted.

If Svingen is elected to the ASBOG Board of Directors, he will not be at the January meeting.

Licensing and Certification Trends

Individuals and organizations authorized to practice as of October 3, 2018:

Professional Geologists: 313

Certificates of Authorization: 55

Temporary Permits: 0

Other information

The Website Dashboard Reports showed the following number of total visits:

July: 180

August: 194

September: 127

The NEBOG Travel Policy and other approved Board polices as of October 3, 2018 were provided.

ADJOURNMENT: Motion by Martin, second by Hallum to adjourn the meeting at 1:51pm

The next Board of Geologists board meeting is currently scheduled for January 17, 2019, after the Public Rulemaking Hearing no sooner than 1:15pm at 215 Centennial Mall South, Lincoln, Nebraska, fifth floor, large conference room.


Board Member


Date