

Nebraska Board of Geologists

Board Meeting Minutes

July 12, 2018

215 Centennial Mall South, 5th Floor Large Conference Room, Lincoln, NE

CALL TO ORDER

The meeting was held at 215 Centennial Mall South, Lincoln, Nebraska. Vice-Chairperson Maher called the meeting to order at 1:03pm and noted the location of the Open Meetings Act. Notice of the meeting was published in the Lincoln Journal Star on June 28, 2018, and on the Board's website in accordance with the Open Meetings Act.

Member Roll Call: Andrew Grimm, Douglas Hallum, Martha Link, Harmon Maher, Ralph Martin, David Svingen; Absent: Charles Joyce

Staff Present: Jean Lais, Administrative Assistant (AA); Sandra Weaver, Business Manager (BM)

PUBLIC PRESENT

Ann Linnemann – Board's Budget Analyst

A CONSENT AGENDA

April 13, 2018, Meeting Minutes

Action

Motion by Hallum, second by Martin, to approve the Consent Agenda as presented. Voting Yes: Martin, Svingen, Hallum, Grimm, Maher; Voting No: None; Abstain: Link

B REPORTS

Officers Report - None

ASBOG Spring COE Workshop Summary

Email from ASBOG President Erick Weiland was provided. There were 23 representatives from member states. 18% were new participants, 3 represented member boards, and 5 were members-at-large. 28% were women. It was noted that more diversity in age groups is needed at future workshops.

Office/Staff

AA Lais updated the members on the progress of the database conversion. A decision was made by the Office of the Chief Information Officer (OCIO) and the Board of Engineers and Architects (NBEA) that the current database design was not the configuration needed for optimum performance. OCIO is currently working on re-designing the configuration to be more entity based vs. application based. This has put all testing on hold until the new design is completed. The new estimated timeline for NEBOG going live is November 2018. This will allow OCIO the opportunity to go through a simpler end of year process on an active system to work through any issues before moving on to the other professions.

AA Lais will also be looking at the current Retention Schedule over the next couple of months and revising to allow for scanning of files to a digital format at an earlier point and reducing the storage of paper files.

C OLD BUSINESS

Rules and Regulations – Review of Title 171 Nebraska Administrative Code (NAC)

A copy of the Rules Revision Committee comments were provided for review along with a draft and clean copy of the revisions.

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Chapters 2, 6, and 7 are being eliminated or moved to other chapters. It is the recommendation of the committee to split Chapter 3 into four separate chapters for easier understanding. The new chapters will be:

Chapter 2 – Licensure of Professional Geologists by Examination (This includes Geologist-Intern Enrollment)

Chapter 3 – Licensure of Professional Geologists by Comity/Reciprocity (This includes Temporary Permits)

Chapter 6 – The Licensee Seal

Chapter 7 – Organizational Practice

Revisions to the draft as discussed were implemented and are attached to these minutes. The members requested that *geological* be replaced with *geologic* throughout the Rules.

The next step will be to send the proposed revisions to the Nebraska Geological Society (NGS) for review and to schedule a public hearing before the October 11, 2018, board meeting.

Action

Motion by Hallum, second by Svingen to approve the Rules revisions as presented and discussed.

Voting Yes: Martin, Svingen, Hallum, Link, Grimm, Maher; Voting No: None

D NEW BUSINESS

ASBOG Annual Meeting, Administrator’s Workshop and Fall COE Workshop

October 30 – November 3, 2018 – Monterey, CA

Information on the meetings was provide for review. AA Lais was approved to attend the Administrator’s Workshop and Annual Meeting on October 30-31. Svingen was approved to attend the Annual Meeting on October 31st. Svingen and one additional member were approved to attend the COE Workshop November 1-3. Svingen was approved as the Voting Delegate at the Annual Meeting.

Action

Motion by Link, second by Martin to approve AA Lais, Svingen, and one other member to attend the meetings as discussed and to approve Svingen as the Voting Delegate at the Annual Meeting. Voting Yes: Martin, Svingen, Hallum, Link, Grimm, Maher; Voting No: None

ASBOG Charter-Bylaws Revisions

ASBOG is recommending the Charter and Bylaws be combined into one document. A copy of the draft revision was included for review. The ASBOG Board of Directors will be meeting on July 18-19, 2018, to finalize the revisions. AA Lais will forward the final revisions to the members when they are made available. The members will consider the revisions at the October 2018 board meeting.

Strategic Plan

A copy of current Strategic Plan was provided for review.

No discussion/No action

E COMPLIANCE..... None

F APPLICATIONS

Copies of the Core Course Equivalency Chart and Rationale were provided for review.

Licensure by Reciprocity Applications

Approved: Megan Caroline Henderson, KS; Daniel Mullane Kennedy, NY

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FG Exam Applications

Approved: Michael Joseph Blessington, NE; Alex James Cleveland Bobbett, NE

FG/PG Exam Applications

Approved: Adam MA Eldani, KS; Sanford Sandy Kaplan, NE

PG Exam Applications

Approved: Rachel Marie Carson, NE; Kyle William Kloewer, NE

Action

Motion by Link, second by Martin to approve the applications except Shrestha as presented and reviewed. Voting Yes: Martin, Svingen, Hallum, Link, Grimm, Maher; Voting No: None

Request to Review Geological Courses

A request was made for a review of geological courses by Ramita Shrestha. Shrestha's application to sit for the FG exam was originally reviewed at the October 2017 meeting. At that time, it was determined she had only completed 25 semester hours of geology and only one core course. She has now completed an additional 10 semester hours and courses in Structural Geology, Sedimentology, and Hydrogeology. It was the determination of the Board she now qualifies to sit for the FG exam. They have also given her credit for a total of four core courses.

Action

Motion by Martin, second by Martin to approve Ramita Shrestha to sit for the FG examination. Voting Yes: Martin, Svingen, Hallum, Link, Grimm, Maher; Voting No: None

BM Weaver entered the meeting at 3:05pm

G FINANCIAL MATTERS

Financial Reports

Budget Status Report – April, May, June 2018

MTD General Ledger Detail Report – April, May, June 2018

Fund Summary Report – April, May, June 2018

FY 2017-18 Financial Profile – April, May, June 2018

BM Weaver reported that with the completion of FY2017-18, expenditure were at 91.72% of the appropriations. This allowed for a \$2,717 carryover into FY2018-19. 99.27% of the projected revenue was received. The cash fund is at \$74, 823.50 which is \$1,559 lower than the same time last year.

Action

Motion by Martin, second by Svingen to approve the Financial Reports as presented and discussed. Voting Yes: Martin, Svingen, Hallum, Link, Grimm, Maher; Voting No: None

2019-2021 Biennium Budget Request

Spreadsheets were provided with the draft budget request for review. As discussed at the April 2018 meeting, numbers were provided showing renewal fees at the current \$65 and if they were reduced to \$60. Final submittal and approval will occur at the August 30, 2018, meeting.

BM Weaver reported she is currently working on the narrative draft which is due by August 3rd. She will forward copies to the members for review and comment once completed.

The draft request currently shows a cash fund balance of \$57,120 at the end of the biennium with no change in fees. If renewals are reduced to \$60, the fund is projected to be at \$52,392. Board Policy G-P08.01 states the Board will strive to maintain a cash reserve in the amount of two times the

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annual budget. This would make the target cash fund amount to be approximately \$67,300 at the end of the biennium. It was the decision of the members to leave the renewal fees at \$65.

Discussion was held as to possible outreach events the Board may be interested in participating during the next biennium. It was determined the Board will focus on attending the NGS celebration in November 2018 if booths are made available and possibly having a booth at the Geological Society of America's (GSA) Combined Section Meeting in March 2019 in Manhattan, KS.

BM Weaver left the meeting at 3:40pm

H GENERAL INFORMATION

A schedule of upcoming meetings and events was provided for review. The next meeting will be held on August 30, 2018, at 215 Centennial Mall South, Fifth Floor, at 1:00pm. This meeting will be to approve the 2019-2021 Biennium Budget Request submittal. No other agenda items are planned at this time.

Licensing and Certification Trends

Individuals and organizations authorized to practice as of July 9, 2018:

Professional Geologists: 310

Certificates of Authorization: 55

Temporary Permits: 0

Other information

The ASBOG March 2018 Exam Results were provided for review.

The Website Dashboard Reports showed the following number of total visits:

April: 134

May: 143

June: 237

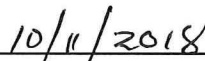
The NEBOG Travel Policy and other approved Board policies as of July 9, 2018, were provided.

ADJOURNMENT: Motion by Link, second by Martin to adjourn the meeting at 3:44pm.

The next Board of Geologists board meeting is currently scheduled for August 30, 2018, at 1:00pm at 215 Centennial Mall South, Lincoln, Nebraska, fifth floor, small conference room.



Board Member



Date